

SUPPLEMENTARY NOTICE
SEYLAN DEVELOPMENTS PLC (PQ 151)
28TH ANNUAL GENERAL MEETING

We refer to our Annual Report 2019, Notice of the 28th Annual General Meeting (the "AGM") dated 20th February 2020, and the announcement made to the Colombo Stock Exchange on 19th March 2020 postponing the AGM, which was scheduled for the 30th March 2020, in view of the COVID -19 pandemic. Following the issuance of guidelines by the CSE and Legal advice received thereon, the Board has now decided to proceed with the AGM using an online meeting platform.

Therefore, considering the exigency situation the Board of Directors will conduct the AGM on the 24th June 2020, in the following manner:

A. GENERAL DETAILS

- (1) The Twenty Eighth (28th) Annual General Meeting of the company will be held on Wednesday the Twenty Fourth (24th) of June 2020 at the Seylan Towers Auditorium, No.90, Galle Road, Colombo 03, at 3.00 p.m. as a virtual meeting in order to transact the business in the Notice of Meeting dated 20th February 2020.
- (2) The AGM will be held in compliance with principles set out in the Guidelines issued by the CSE for the hosting of Virtual Annual General Meetings.
- (3) Only the key officials who are essential for the administration of the formalities of the meeting will be physically present in the Auditorium and all others including shareholders will participate via an online meeting platform. These measures are being adopted to observe "social distancing" requirements to mitigate the dangers of spreading the virus.
- (4) Arrangements will be made for shareholders who wish to participate in the meeting in the AGM via an online meeting platform, with log in information being forwarded to shareholders in advance of the meeting.

In order to enable such facilities, shareholders who wish to participate in the meeting are requested to forward us their details, by duly completing the annexure 1, (Registration of Shareholder Details) by way emailing to the following address seylandplc@sltnet.lk or by post to reach the company 48 hours prior to the time fixed for the meeting.

- (5) Shareholders will be given the opportunity to raise any questions or comments on the matters listed on the revised agenda of the meeting.
- (6) Voting on the items in the revised agenda will be registered by using an online meeting platform or a designated ancillary online application, which will be explained prior to the commencement of the meeting
- (7) All individuals participating at the meeting remotely through an online meeting platform are required to identify themselves at the time of voting. Further, Individuals must also identify themselves when speaking at the Annual General Meeting during the time allotted for comments by shareholders as directed by the Chairman. At that point, the individual will be required to give his/her name and address for purposes of identification as a shareholder or proxy
- (8) The Shareholders are also reminded that they have a right to appoint a member of Board to act as their proxy if they so choose.

- (9) For the shareholders who wish to resubmit their proxies, the format of the proxies uploaded to the Company's Website (www.seylanddevelopments.com) can be duly completed as per the instructions given therein and sent to the following email address: seylandplc@slt.net.lk or you may send it by post to reach the Company not less than 48 hours prior to the time fixed for the meeting. The duly completed proxies already submitted by shareholders prior to 30th March 2020 will be taken as valid; unless a shareholder revokes the same with a notice send to seylandplc@slt.net.lk at least 48 hours prior to the time fixed for the meeting or resubmits a further proxy as set out in this paragraph.
- (10) Shareholders who are unable to participate at the virtual meeting via the designated online meeting platform are invited to forward their suggestions, questions & concerns on the revised agenda, to the following email address seylandplc@slt.net.lk or by post to reach Company 48 hours prior to the time fixed for the meeting, the Board will ensure that they are discussed and addressed at the AGM if relevant.
- (11) The notices pertaining to re-scheduling of the 28th Annual General Meeting of the Company will be published in one issue of a daily newspaper in the Sinhala, Tamil and English languages. The revised Notice of meeting, Form of Proxy, and other related documents will also made available on the Company Website (www.seylanddevelopments.com) and on the website of the Colombo Stock Exchange (www.cse.lk/home/market)
- (12) The Company will endeavor to dispatch the aforementioned documents by ordinary post to the shareholders in due course provided the postal services are duly operational.
- (13) All documents relating to the AGM must be forwarded to the Company by post or by email to the following email address seylandplc@slt.net.lk 48 hours prior to the time fixed for the meeting
- (14) The Company intends to proceed to hold the Annual General Meeting as planned on the 24th June 2020 irrespective of whether it is declared a public holiday or curfew is imposed since the aforesaid measures will enable full participation

B. PAYMENT OF DIVIDEND

- (1) For the purpose of payment of the proposed final dividend the "Dividend Entitlement Date" shall be 24th June 2020 and the "Ex-dividend Date" shall be 25th June 2020. Any changes to these dates will be announced in due course.

By Order of the Board of Seylan Developments PLC

S S P CORPORATE SERVICES (PRIVATE) LIMITED



SECRETARIES

29th May 2020

Note:

For any queries regarding this Supplementary Notice, please contact Ms. Gayani Dissanayake, on 011-2456591/ 0714-086196 or Ms. Nayanee Thilakarathna on 011-2456593, during normal office hours (8.30 a.m to 5.00 p.m.).

Membership No./CDS Account No/NIC

**SEYLAN DEVELOPMENTS PLC - PQ 151
RE-SCHEDULED 28TH ANNUAL GENERAL MEETING 2020
REGISTRATION OF SHAREHOLDER DETAILS**

To: Seylan Developments PLC
Level 15, Seylan Towers, No: 90, Galle road, Colombo 03.

- 1. Full Name of the Shareholder :.....
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- 2. Shareholder's Address :.....
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- 3. Shareholder's NIC No. / Passport No. / Co. Reg No.:.....
- 4. Shareholder's Contact No.(Residence): 5. Mobile:.....
- 6. Name of the Proxy Holder:.....
- 7. Proxy holder's NIC No. / Passport No. / Co. Reg No.:.....
- 8. Proxy holder's Contact No.(Residence):..... 9. Mobile:.....
- 10. Shareholder's/ Proxy holder's E-mail :.....
- 11. Participation of the AGM Via an online platform: YES /NO
- 12. Name of Joint holder/s (If any): 1).....
2).....
- 13. National Identity card number/s of Joint holder/s:
1)..... 2).....

..... Shareholder's Signature Date 1st Joint holder's Signature Date 2nd Joint holder's Signature Date
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- Note:
- Shareholders are requested to provide their email address in the space provided in order to forward the web link if they wish to view the proceedings through an online platform.
 - In the case of a Company/Corporation, the shareholder details form must be under its Common Seal which should be affixed and attested in the manner prescribed by its Articles of Association.
 - In the case of a shareholder details form signed by an Attorney, the Power of Attorney must be deposited at the Registered Office of the Company for registration.